

MINISTRY OF INTERIOR CIVIL REGISTRY AND MIGRATION DEPARTMENT

REQUIRED DOCUMENTS RENEWAL OF THE RESIDENCE AND WORK PERMIT DUE TO EMPLOYER CHANGE

SEASONAL EMPLOYMENT

RENEWAL OF THE RESIDENCE AND WORK PERMIT DUE TO EMPLOYER CHANGE FOR MORE THAN 90 DAYS

1	Application Form MESW1.
2	Copy of a valid passport , or relevant travel document, with validity period of at least 6 months beyond the requested work permit.
3	Original release agreement from the previous employer or employer's death certificate or decision of the Department of Labor Relations Labor Disputes (valid for up to 30 days from the date of issue).
4	Statement from the Department of Social Insurance for the third-country national as proof of payment of the contributions.
5	 Health Insurance Certificate covering primary and secondary medical care and repatriation of mortal remains (Plan A). Or Certificate of registration with the GeSY and private insurance to cover the costs of transportation
	of mortal remains.
6	Employer's Liability Insurance with automatic renewal.
7	Copy of the Identity Card of the Employer only if he is a physical person.
8	Original employment contract, duly signed and stamped by the Department of Labour , as well as two (2) copies duly stamped.
9	Declaration to cover the cost of repatriation of the third-country national.
10	Declaration of mailing address of the third-country national.